



## Application for Employment

PHOTO

### DAK Section

Received On: (Date)

-  -

Time:

Through Courier ☐

Tracking ID:

Company:

By Hand ☐

Stamp & Sign:

## 1. Personal Information

Cader: ☐ Non Teaching ☐ Teaching Department:

Job Type: ☐ Permanent ☐ Contractual ☐ Visiting Position Sought:

Name:

Date of Birth:  -  -  CNIC:  -  -

Address:

Mobile/Telephone:  E-mail:

Marital Status: ☐ Single ☐ Married ☐ Divorced Emergency Contact Name:

Relation with Emergency Contact:  Number of Emergency Contact:

How did you learn about this Organization?

Are you currently employed? ☐ Yes ☐ No If yes

Current Employer:  Current Designation:  Current Salary:

## 2. Education

Qualification	Board / University	Passing Year	Grade
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Applicant's Signature:

### 3. Publications

Types of Publications	No. of Publications	HEC Ranked Category
National Publications		
International Publications		

## 4. Previous Experience

**Please list from the most recent**

Organization Name with City	Designation	Start Date	End Date

Job notes, tasks performed and reason for leaving last job: \_\_\_\_\_

### 5. Highest Proficiency / Special Skills (Use extra papers if required)

**Please list your areas of highest proficiency, special skills or other items that may contribute to your abilities in performing the above mentioned position.**

**6. Your Vision Regarding Job Applied For:** (Use extra papers if required)

[illegible]

Applicant's Signature:\_\_\_\_\_

## 7. Processing Fee Detail

Payment Date:   -   -     Payment Mode: \_\_\_\_\_ PO/Receipt No: \_\_\_\_\_

## 8. Check List of Documents

A list of required documents to complete your job application is as under:

- 1. Job Application Form**
- 2. CV**
- 3. Certificates / Degrees**  
Matric / O-Level  
Intermediate / A-Level  
BA / BSc / BS (if applicable)  
MS / M. Phil (if applicable)  
PhD (if applicable)
- 4. Experience Letter (if any)**
- 5. Computerized National Identify Card**
- 6. Recent Photograph (Passport Size)**

## 9. Employment Terms for Permanent Positions

1. The mandatory service period shall be 02 years except for those posts which have been tenured in the Act.
2. Service rules and regulations of the University shall be observed strictly.
3. In case of selection in any Govt. department subject to prior permission of this University during the mandatory service period, Clause (1) shall not be applicable. However, one month notice is mandatory.

**NOTE:** Your application shall only be entertained, if you dispatch all above mentioned documents along with this form at the following postal address within due date:

Applicant's Signature:\_\_\_\_\_

**Postal Address:**

Date: 



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## Deputy Registrar

**TIMES University**

**Main Campus:** 4-KM Head Muhammad Wala Road, Northern Bypass, Multan.

Direct Cell: 0303-4444648

UAN: 061-2125555

FOR OFFICE USE ONLY:		Selection Board Held on: <div style="display: inline-block; border: 1px solid black; width: 20px; height: 20px; margin: 2px;"></div> <div style="display: inline-block; border: 1px solid black; width: 20px; height: 20px; margin: 2px;"></div> - <div style="display: inline-block; border: 1px solid black; width: 20px; height: 20px; margin: 2px;"></div> <div style="display: inline-block; border: 1px solid black; width: 20px; height: 20px; margin: 2px;"></div> - <div style="display: inline-block; border: 1px solid black; width: 20px; height: 20px; margin: 2px;"></div> <div style="display: inline-block; border: 1px solid black; width: 20px; height: 20px; margin: 2px;"></div> <div style="display: inline-block; border: 1px solid black; width: 20px; height: 20px; margin: 2px;"></div> <div style="display: inline-block; border: 1px solid black; width: 20px; height: 20px; margin: 2px;"></div>
<p><b>SCRUTINY</b></p> <p><input type="checkbox"/> Short Listed</p> <p><input type="checkbox"/> Rejected</p> <p><b><u>Remarks:</u></b></p>          <div style="border-top: 1px solid black; text-align: center; margin-top: 20px;">Signature</div>	<p><b>FINAL DECISION:</b></p> <p><input type="checkbox"/> Appointed</p> <p><input type="checkbox"/> Deffered</p> <p><input type="checkbox"/> Rejected</p> <p><input type="checkbox"/> Absent</p> <p>Position: _____</p> <p>Salary: _____</p> <p>Expected Joining Date:  <div style="display: inline-block; border: 1px solid black; width: 20px; height: 20px; margin: 2px;"></div> <div style="display: inline-block; border: 1px solid black; width: 20px; height: 20px; margin: 2px;"></div> -  <div style="display: inline-block; border: 1px solid black; width: 20px; height: 20px; margin: 2px;"></div> <div style="display: inline-block; border: 1px solid black; width: 20px; height: 20px; margin: 2px;"></div> -  <div style="display: inline-block; border: 1px solid black; width: 20px; height: 20px; margin: 2px;"></div> <div style="display: inline-block; border: 1px solid black; width: 20px; height: 20px; margin: 2px;"></div> <div style="display: inline-block; border: 1px solid black; width: 20px; height: 20px; margin: 2px;"></div> <div style="display: inline-block; border: 1px solid black; width: 20px; height: 20px; margin: 2px;"></div> </p> <p>Any Remarks: _____</p> <p>_____</p>          <div style="border-top: 1px solid black; text-align: center; margin-top: 20px;">Convener Selection Board</div>	